

# CKD E-Learning Education Series

## Terms of Reference

Category	Description
<b>Purpose</b>	<ul style="list-style-type: none"> <li>• To plan quarterly e-Learning sessions with the intention of providing GPs and PCPs with tools and resources to help them provide care to their patients at risk of or diagnosed with CKD.</li> <li>• To provide GPs and PCPs with tools and resources that will enable them to identify signs of CKD earlier and potentially enable them to prevent CKD where possible or delay progression of disease.</li> <li>• To deliver important and relevant CKD education to GPs and PCPs that will enrich their practice.</li> <li>• To ensure that primary care providers and GPs in rural communities have more educational support that will allow them to be up to date with key treatments and prevention strategies for Chronic kidney disease.</li> <li>• After attending a CKD E-Learning sessions, participants will be able to provide chronic disease management in a planned, proactive manner.</li> <li>• To expand the reach of this education series.</li> </ul>
<b>Responsibilities</b>	<ul style="list-style-type: none"> <li>• Event management and promotion</li> <li>• Complete and submit applications for accreditation</li> <li>• Overall program content and faculty selection, based in part on annual survey results</li> <li>• Manage all aspects of event planning and logistics, including venue confirmation and liaison; speaker liaison; event marketing; on-line registration liaison; and sponsorship acquisition, liaison and recognition.</li> </ul>
<b>Composition</b>	<p>Programming group:</p> <ul style="list-style-type: none"> <li>• GP</li> <li>• Nephrologist</li> <li>• Representative from Doctors of BC</li> </ul> <p>Operations group:</p> <ul style="list-style-type: none"> <li>• Admin Coordinator</li> <li>• Project Coordinator</li> </ul>
<b>Staff Support</b>	<p><i>Senior Director of Strategic Initiatives, Education and Development</i></p> <p><i>Executive Director</i></p>