



THE UNIVERSITY
OF BRITISH COLUMBIA



Overview of UBC and BC Renal Administrative Fellowship Program

September 2023

Division of Nephrology
Faculty of Medicine
Providence Health Care
1081 Burrard Street, P-6010A
Vancouver, BC Canada V6Z 1Y6



Division of Nephrology
Faculty of Medicine
Gordon and Leslie Diamond Health Care Centre
5th Floor, 2775 Laurel Street
Vancouver, BC Canada V5Z 1M9

Number of Positions: TBD - Based on applicant's commitment in pursuing administrative work as a career goal.

Duration: 2 years

Start date: Flexible

Application deadline: Ongoing - require a letter of admission for the application.

Location: Within British Columbia

Salary & Benefits: \$75 000 per annum plus benefit and will cover tuition cost.

***NOTE:** This fellowship program will be offered based on the commitment of the candidate in pursuing administrative work as a career goal. It is not offered every year.*

Overview

BC Renal offers an Administrative Fellowship to nephrologists or allied health providers who are committed to pursuing administrative work as a career goal. The fellowship provides health care professionals the opportunity to learn about the administrative aspects of health care delivery through exposure to the BC Renal operations and strategic initiatives, as well as completion of a UBC Master of Health Administration, or equivalent (e.g. Master's in quality and safety, health economics, organizational theory).

BC Renal and the UBC Division of Nephrology Fellowship Program oversee the application process, including interviews and selection of successful applicants. Fellows are supervised by BC Renal and the UBC Division of Nephrology affiliated principal investigator(s).

The fellow and reporting supervisor will create the curriculum based on BC Renal priorities, as well as the fellow's interests wherever possible. The fellowship project will reflect the collaboration between the applicable BC Renal provincial modality committees and the UBC Division of Nephrology, as appropriate.

Eligibility

- Practicing nephrologist or allied health providers who have completed an accredited training in nephrology or nephrology related discipline programs (e.g. pharmacy, nutrition, social work, nursing).
- Confirmed admission to the UBC Master of Health Administration or equivalent (e.g., Master's in quality and safety, health economics, organizational theory).
- If the applicant is a physician and intends on doing clinical work during the fellowship, then they will also need to meet the English Language requirements as below, and have graduated from medical school within 10 years of starting the fellowship.

College of Physicians and Surgeons of BC English Language Requirement for Registration:

The College has considered in the interest of patient care, any candidate applying for licensure in British Columbia must have the ability to speak, read, and write, English. If the language of primary medical education and patient care was not in English the successful completion of IELTS Academic examination is required.

- Minimum score of 7 in each component.
- Test Report Form (TFR) is valid for a period of two years from date taken.

Deliverables

The Fellow is expected to complete the following activities to gain exposure to the renal network and raise awareness of policy implications and health services from their fellowship work:

- Complete a fellowship project with the reporting supervisor, with identified clinical content co-supervisor if/as appropriate; for review and vetting.
- Attend and engage in applicable BC Renal provincial modality committees and provide support to the committees' projects/initiatives based on committee data and requirements.
- If applicable, work with the statistical and analytic team at BC Renal.
- If applicable, attend and present at BC Renal/UBC Province-wide Rounds (at least once per year), hospital academic rounds, and biopsy rounds.
- Participate and present (if applicable) at BC Kidney Days, BC Renal's annual conference, including submission of an abstract and development of a poster to support knowledge sharing/translation related to the fellow's project(s).
- Contribute an article to the BC Renal network newsletter, Renal News Express, or Research in Focus newsletter.
- Complete the San'yas Core Indigenous Cultural Safety Health Training, if not yet completed.
- Complete the project work plan, evaluations, and comprehensive report assigned by BC Renal.

How to apply

Applicants should complete the [application link](#) and attach their letter of intent (include proposed start date), proof of admission letter, CV, and three references.