Acuity Scale Entry into PROMIS

Updated Jan 2023

PROMIS
Patient Records and Outcome Management Information System

BCRenal

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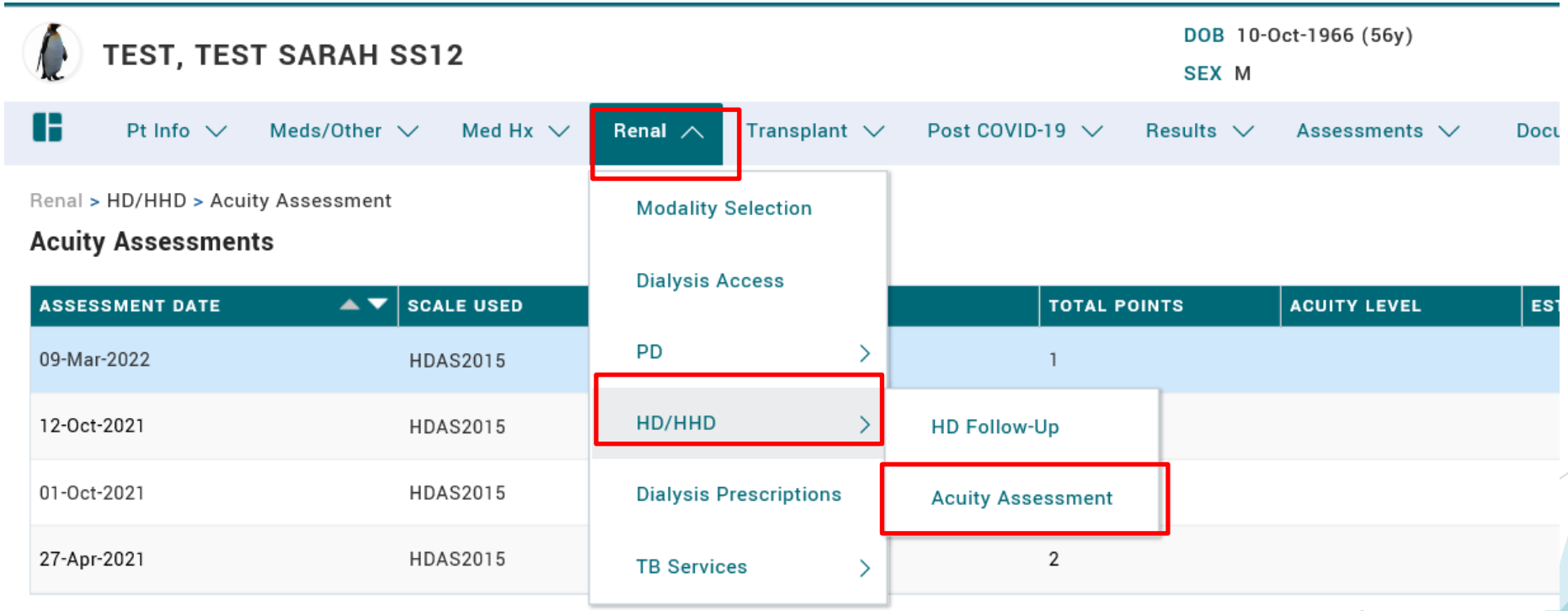
Navigating to Acuity Assessment Summary Page

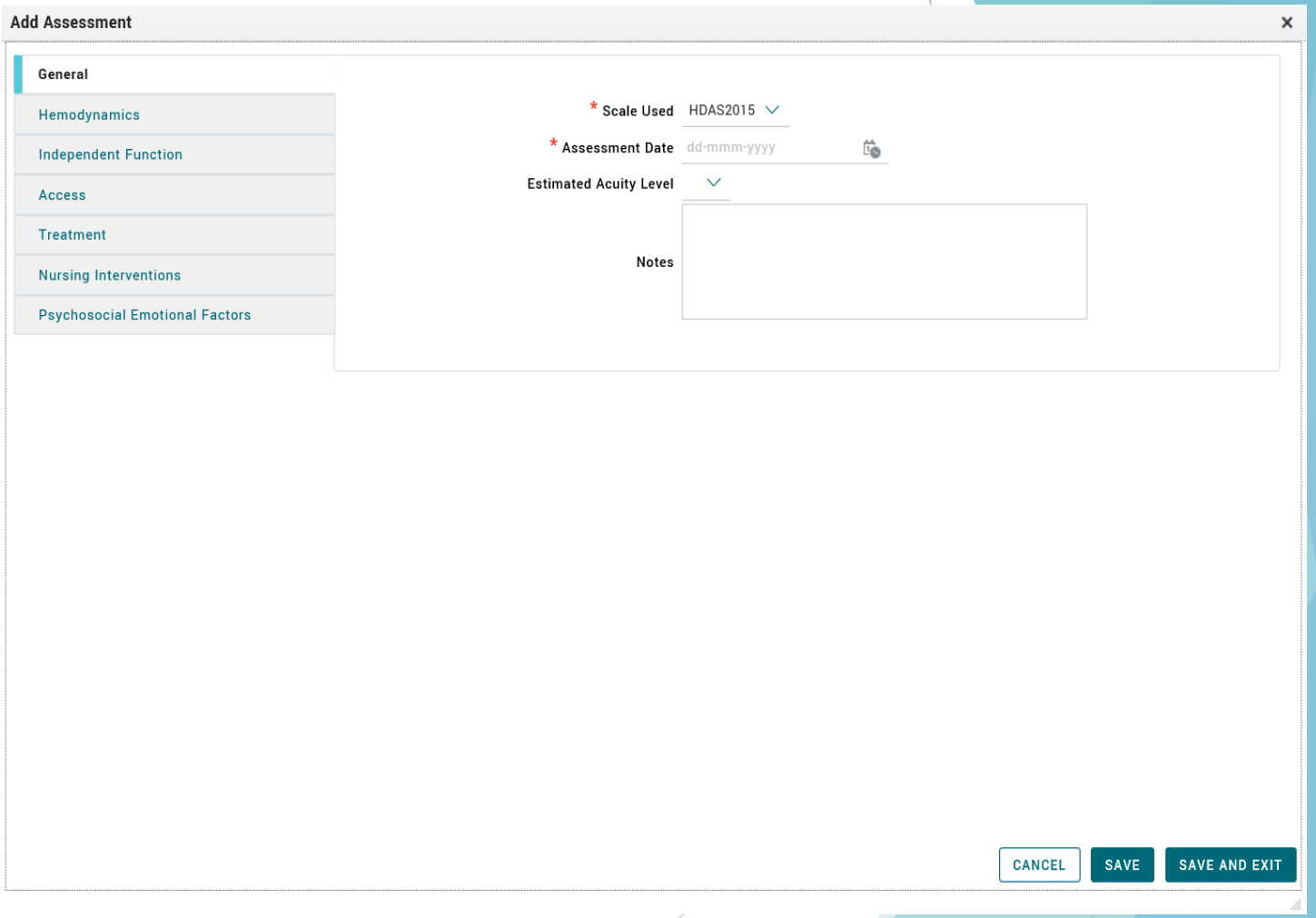
- From Patient Chart Summary, navigate to PROMIS 4 > Renal > HD/HHD > Acuity Assessment



Completing an Acuity Assessment

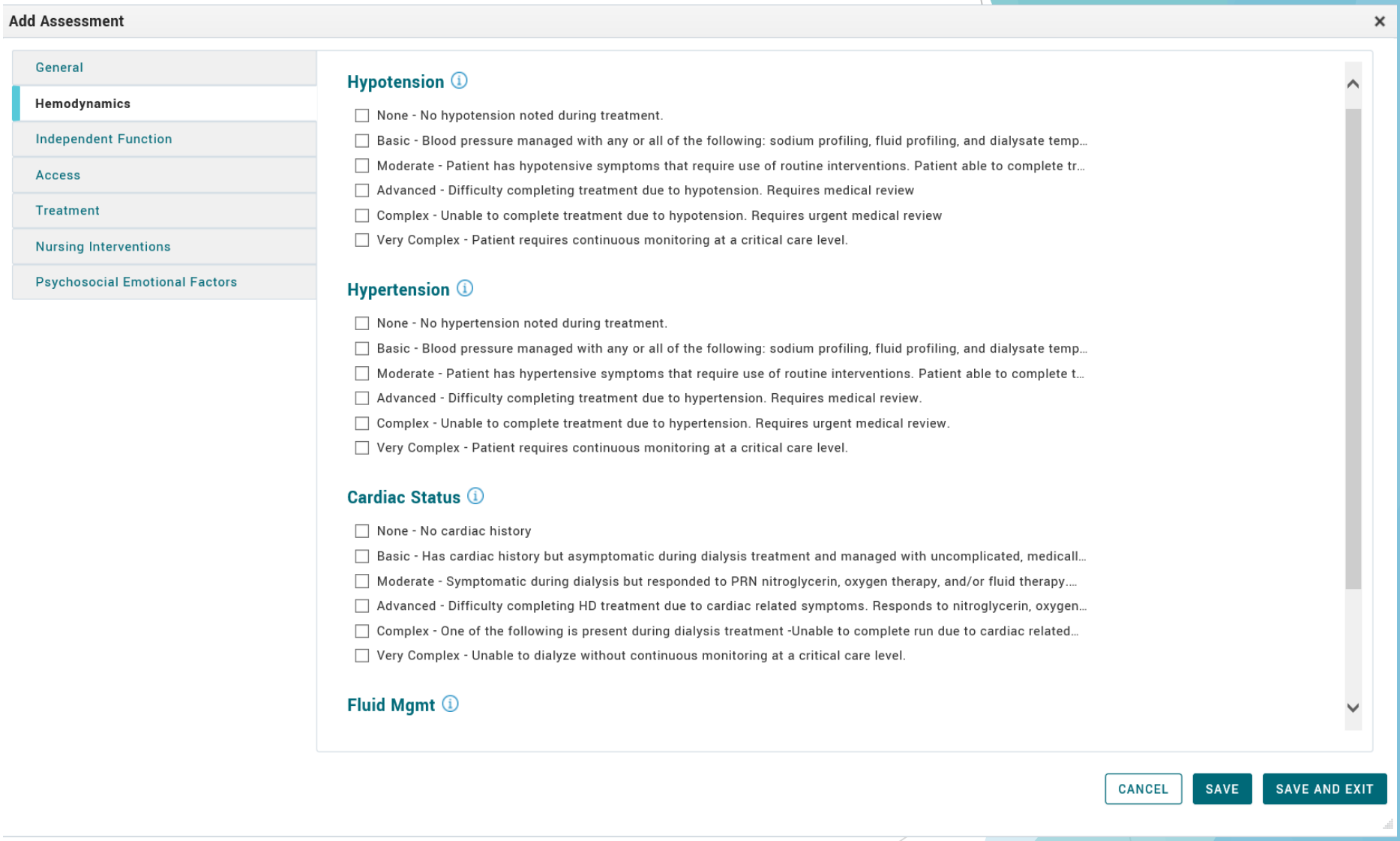
When to complete:

- Complete on all HD patients (chronic and acute) twice a year (in April & October).
- **How to complete:**
  1. Navigate to **Acuity Assessment** screen as per previous slide.
  2. Click **Add** to add a new acuity record. This will open a form with 7 tabs.
  3. In the **General** tab, select the **Scale Used** and enter the **Assessment Date**.



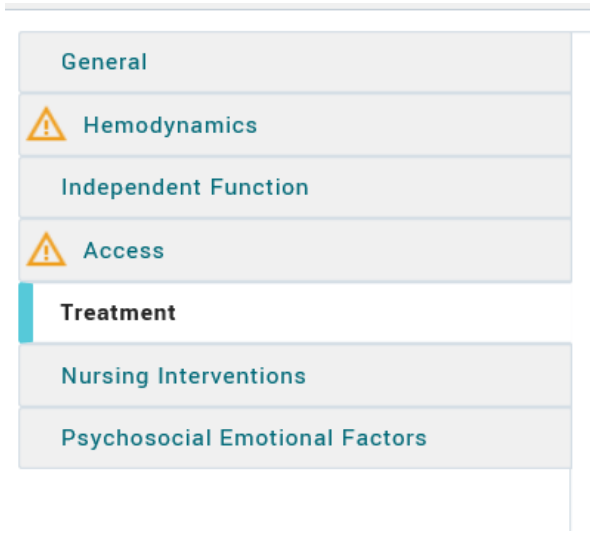
How to complete cont'd:

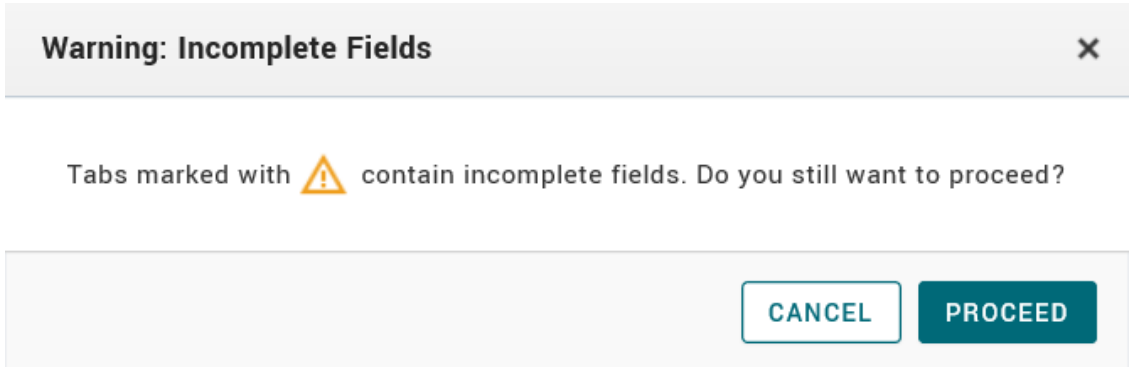
4. Click on each of the other tabs. Each tab represents one area of the acuity scale (hemodynamics to psychosocial/ emotional factors).
5. Within each tab, there are multiple criteria. For each criteria, select the descriptor which is appropriate for the patient.

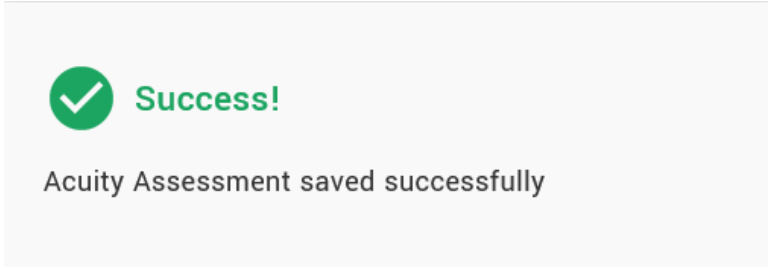


Meaning of the symbols:

1. A warning symbol will show up next to a tab if a user starts filling out a tab and doesn't complete it. (The warning symbol will not show if the tab is completely skipped).
2. A warning message will appear if you click on **Save** or **Save and Exit** when there are incomplete tabs.
3. Upon completing the assessment and clicking on **Save and Exit** button a successful message will appear.







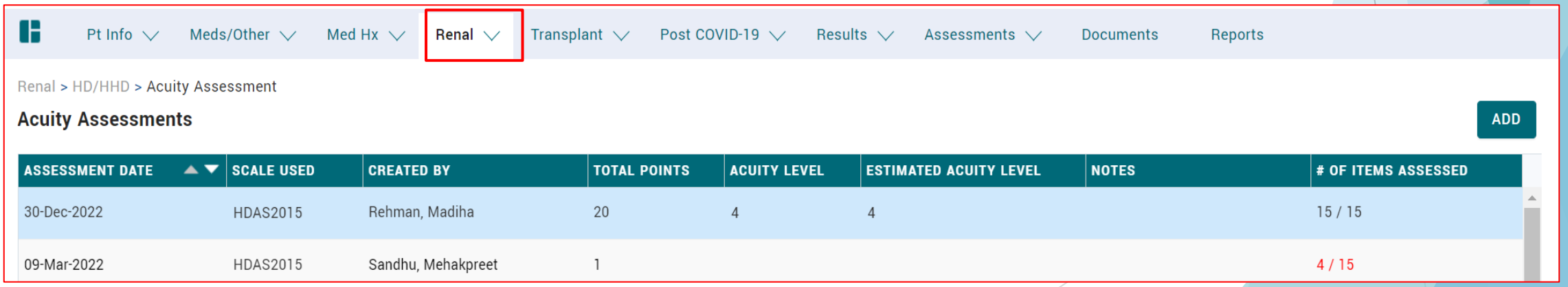
Viewing a Summary of Saved Acuity Assessments for a Given Patient

From Patient Chart Summary, navigate to PROMIS 4 > Renal > HD/HHD > Acuity Assessment

- Lists each acuity assessment done for that patient

Note:

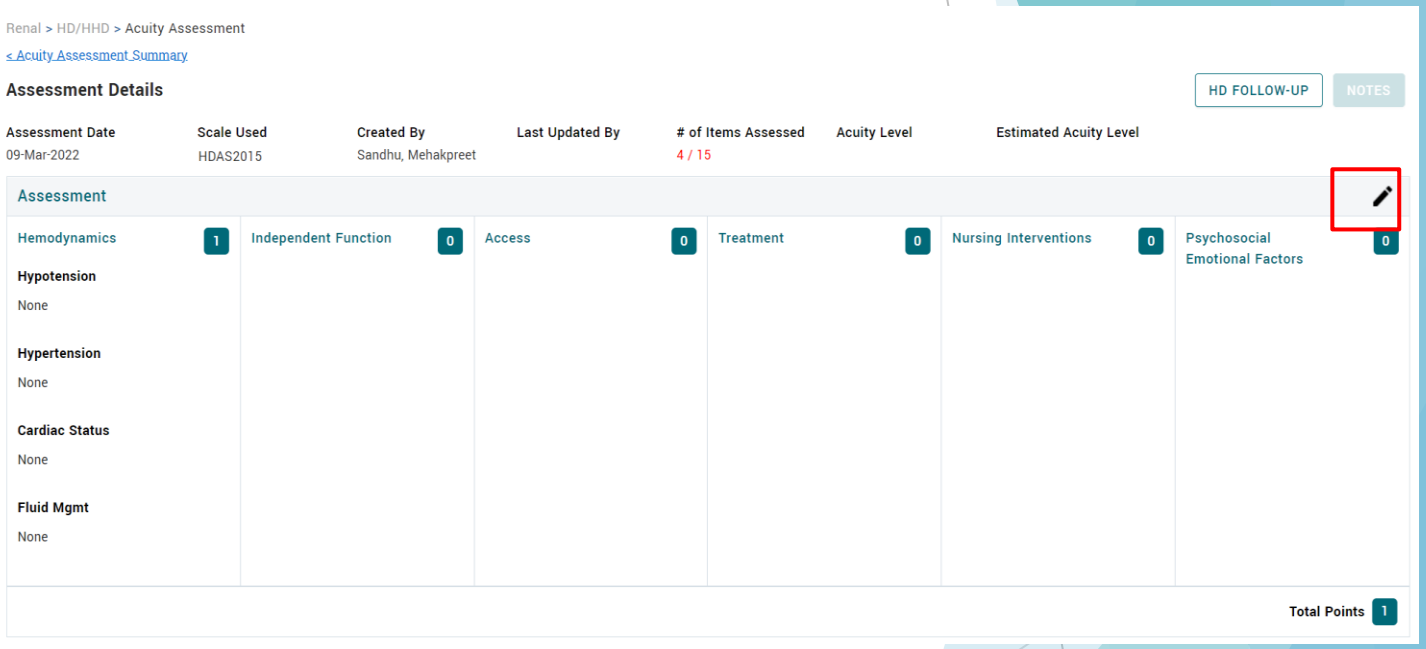
- If all 15 items have not been assessed (i.e., incomplete assessment):
  - The score text is displayed in red; and
  - The acuity level shows as blank



Editing an Acuity Assessment

To view/edit details:

1. Select the assessment to be edited from the **Acuity Assessment** summary page. Can use the **Notes** button on the top right to enter comments if desired. The button will be disabled if there are no notes added to the record.
2. To edit an assessment, click on the pencil icon. This will open the **Edit Assessment** screen. After making edits, click on **Save and Exit**.

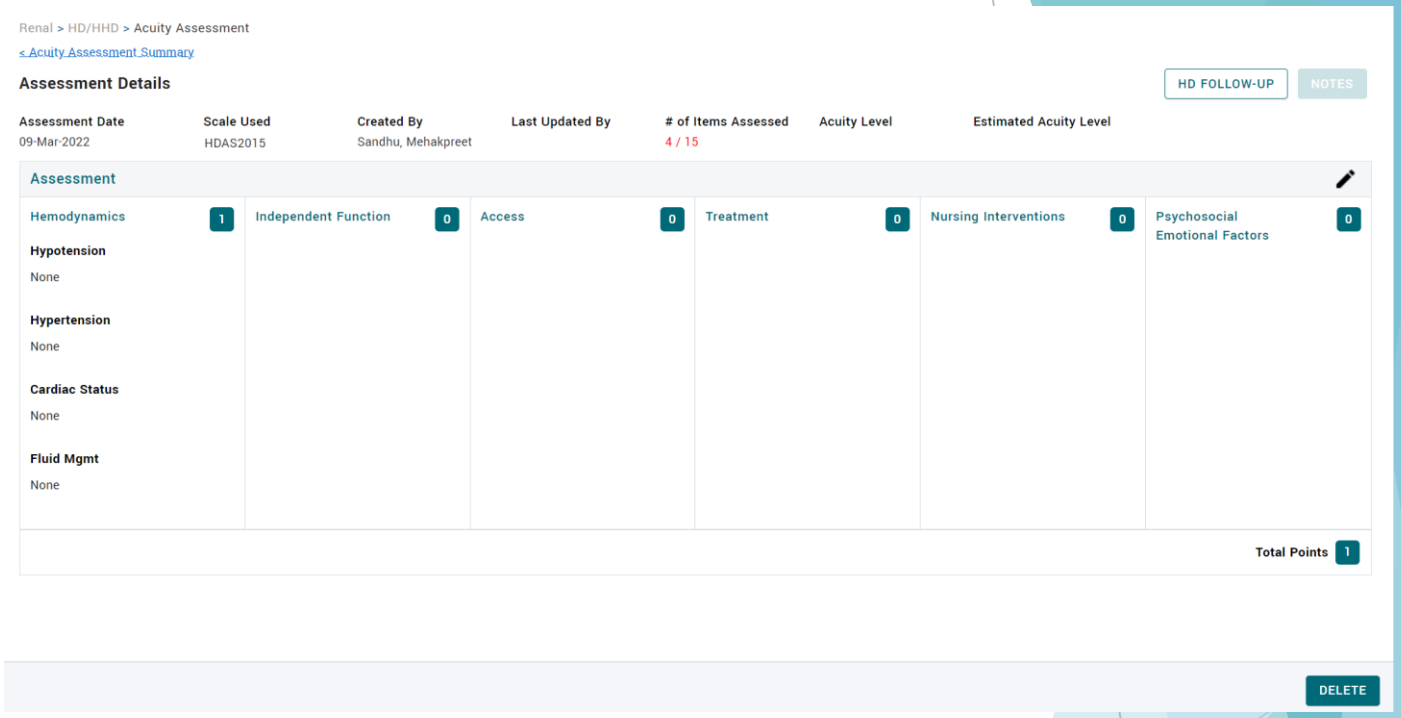


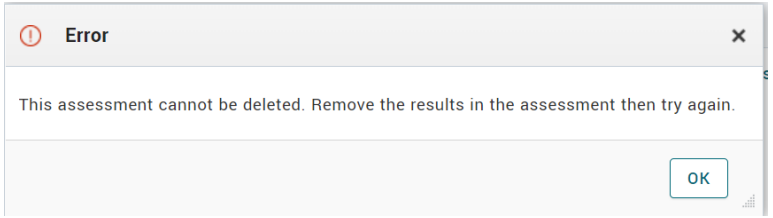
Note: It is not possible to add multiple assessments with the same date for a patient.

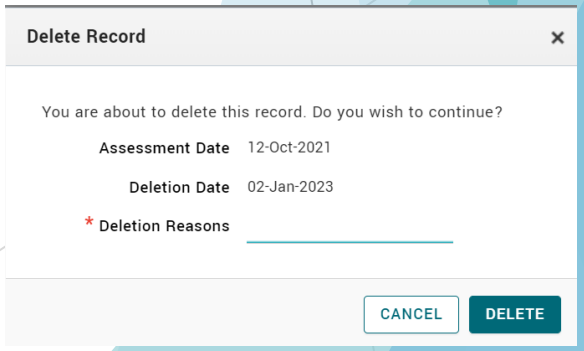
Deleting an Acuity Assessment

To delete an acuity assessment:

1. Select the assessment to be deleted from the **Acuity Assessment summary page.**
2. To delete an assessment, click on **Delete**. A message will appear asking you to remove the assessment results then try again.
3. Click on **OK**.
4. Click on the pencil icon to edit the assessment. Go to each tab and manually deselect each category.
5. Click on **Save and Exit** to exit the edit screen.
6. Click on **Delete** to delete the assessment. A confirmation message will appear. Enter a **Deletion Reason** and click on **Delete**.



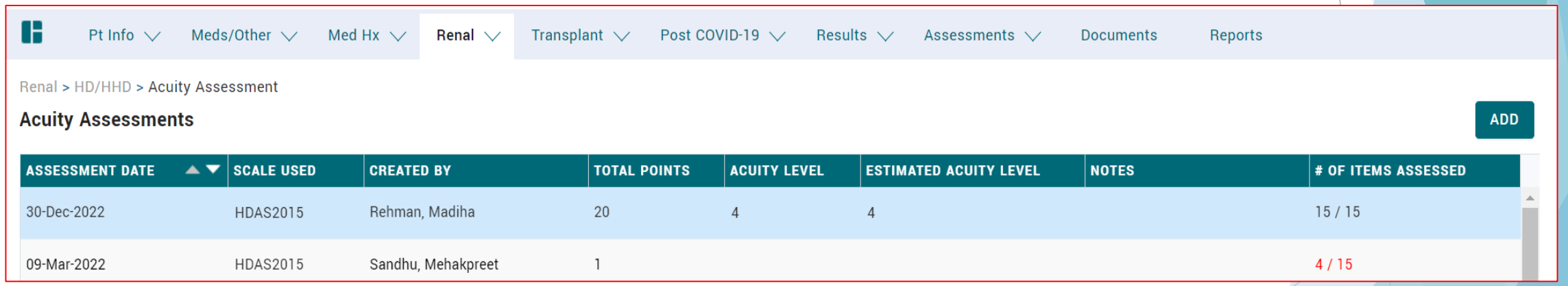




You are only able to delete an assessment you created.

Accessing Acuity Assessment Summary Page from HD Follow-Up Module

- It is possible to navigate to the acuity assessment summary page from the HD Follow-Up module.
- Button on the HD Follow Up view page navigates user to Acuity Assessment module.



Acuity Level Report

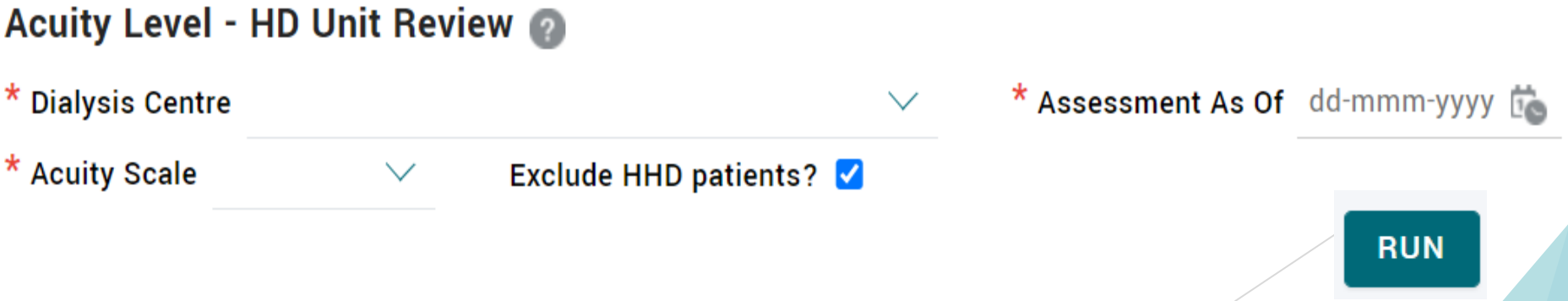
Purpose of report:

(1) Identify patients that are due for an Acuity Assessment; &

(2) Provide a list of completed assessments by acuity level

To run report:

- PROMIS 4 > Reports > Centre Reports > Centre Reports > Acuity Level – HD Unit Review Report
- Select your Dialysis Centre, Assessment as of date, and Acuity Scale: HDAS2015.
- Click Run Report.



Acuity Level Report

The report includes 2 sections:

1. **Patients Assessed:**
   - Lists all patients in the selected dialysis unit with an open HD status (HD Conventional, HD+PD, HD Short Daily, HD Slow Nocturnal)
   - Shows the most recent assessment based on the ‘Assessment as of’ date parameter.
   - Incomplete or missing assessments will appear with blank fields.

2. **Patient Count:**
   - Lists the number and percentage of patients in each acuity level category.
   - Includes patients with competed assessments only (does not include patients with incomplete or missing assessments).

Patient Count

EXCEL REPORT

	2	3	4	5
# of Patients	13 / 180	119 / 180	46 / 180	2 / 180
% of Patients	7.22 %	66.11 %	25.56 %	1.11 %

Excluded from the Patient Count:

1. Patients with incomplete or missing assessments
2. Acuity Levels without patients

Patients Assessed

EXCEL REPORT

LAST NAME	FIRST NAME	PHN	LATEST ASSESS. DATE	DIAL. TYPE	HMDY	INDFUN	ACCESS	TREATM	NRSINT	PSYSOC	TOTAL	AL
			dd-mmm-yyyy									
[illegible]	[illegible]	[illegible]	10-Oct-2022	HD	3	2	4	2	2	2	15	3
[illegible]	[illegible]	[illegible]	14-Oct-2022	HD	3	4	3	3	4	2	19	4
[illegible]	[illegible]	[illegible]	18-Dec-2022	HD	2	2	3	2	4	2	15	3
[illegible]	[illegible]	[illegible]	16-Oct-2022	HD	3	5	3	3	4	2	20	4
[illegible]	[illegible]	[illegible]	14-Oct-2022	HD	2	1	2	3	4	2	14	3
[illegible]	[illegible]	[illegible]	31-Oct-2022	HD	3	2	3	3	4	2	17	3
[illegible]	[illegible]	[illegible]	31-Oct-2022	HD	3	2	2	2	4	2	15	3
[illegible]	[illegible]	[illegible]	04-Oct-2022	HD	2	1	3	2	2	2	12	2
[illegible]	[illegible]	[illegible]	06-Oct-2022	HD	3	2	3	2	5	1	16	3
[illegible]	[illegible]	[illegible]	26-Oct-2022	HD	2	2	3	2	3	2	14	3

Thank you!

PROMIS