How to Join Zoom Webinar for Education Session

Zoom is a video/audio conferencing tool that lets you participate in real-time education sessions from a computer or mobile device.

Visit https://zoom.us/test to test your set-up ahead of time.

Key points:
- You will be able to hear us, but we won't be able to hear you (your microphone will automatically be muted).
- You will be able to see us, but we won't be able to see you (your camera will automatically be turned off).
- You will be able to send us questions during the session by typing them and sending them via the Zoom application.

You can join the webinar using either a:

A. Desktop or laptop computer. Please see directly below for instructions.
B. Mobile device (tablet or smartphone). Please see page 3 for instructions.

Your device needs to be connected to the Internet, Wi-Fi or cellular data.

A. Desktop or laptop computer

Receive confirmation of your Webinar registration
1. Check your inbox and junk box for your webinar confirmation.

Join the Webinar
2. Open your webinar confirmation.

3. Click the link in the confirmation email to join the meeting.

4. You have two options to join the meeting:

> Hi XXX XXXX,
>
> Thank you for registering for "Webinar".
>
> Date Time: XXX, XXXX Vancouver
>
> **Join Virtual Health Visit (*link)**
> Meeting ID: XXX XXXX XXXX *(*meeting ID is on your meeting invitation)*
> Password: XXXXXX *(*password is on your meeting invitation)*
>
> Can't join by computer or mobile device? Join by telephone:
> 1855 XXX XXXX (Toll-free) *(*number is on your meeting invitation)*
>
> You can cancel your registration at any time.
>
> **Note: Do not share this information with others**

Option A: Click "join from your browser." Zoom functions best on Chrome. Safari, Firefox and Edge also work. ***Don't use Internet Explorer.***

Option B: Click "download & run Zoom." Open the .exe file that appears in your downloads. Accept the security warning if it shows Zoom as the publisher of the file.

Please click **Open Zoom Meetings** if you see the system dialog.

If nothing prompts from browser, click here to launch the meeting, or download & run Zoom

Option B

Option A

If you cannot download or run the application, join from your browser.

- If you have already downloaded this software for a previous Zoom meeting, you do not need to do this again. Click on "Open Zoom Meetings."
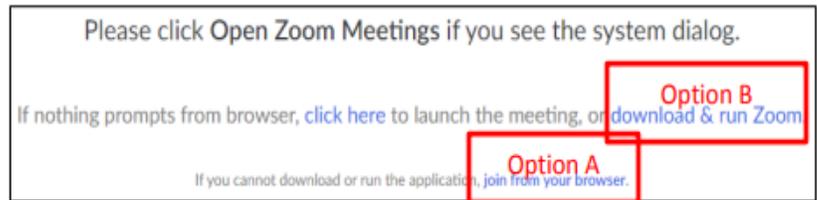
5. Enter your name when prompted.

Choose your audio settings

6. Depending on your computer set-up, you have options for how to listen to the webinar.

    a. Use computer audio – Use this if you **have speakers** on your computer. You will be able to hear us, but we will not be able to hear you.

    b. Use the phone – Use this if you **do not have speakers** on your computer.
       - Call into the meeting using the **toll-free** telephone number included in your confirmation email.
       - You will need to key in the webinar ID and participant ID (password), also found in your confirmation email.

Meeting ID: XXX XXXX XXXX *(*meeting ID is on your meeting invitation)*
Password: XXXXXX *(*password ID is on your meeting invitation)*

Can't join by computer or mobile device? Join by telephone:
1855 XXX XXXX (Toll-free) *(*number is on your meeting invitation)*

If you have a question during the Webinar

7. Click on Q&A.
8. Type in your question and press enter. This will send your question to the presenter.

Leave the Webinar

9. Click Leave Meeting in the bottom right corner of the task bar.
10. Click Leave Meeting again to confirm the end of the meeting.

B. Mobile device (tablet or smartphone)

Receive confirmation of your Webinar registration
1. Check your inbox and junk box for your webinar confirmation.
2. Download the Zoom Cloud Meetings app from the Google Play Store or the Apple App Store.

Join the Webinar
3. Open your webinar confirmation.
4. Tap the link in the email confirmation to join the meeting. The Zoom app will open, if installed. If not, then your web browser will open.
5. Enter your name when prompted.
6. Tap "Call via Device Audio" so you can hear the presentation.

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>
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>
> You can cancel your registration at any time.
>
> **Note: Do not share this information with others**

If you have a Question during the Webinar
7. Tap your screen to make the tool bar appear.
8. Tap on Q&A.
9. Type in your question and press enter. This will send your question to the presenter.

Leave the Webinar
10. Tap your screen to make the tool bar appear.
11. In the top tool bar, tap Leave.
12. Tap Leave Meeting to confirm.