

Kidney Care Clinic

Orientation for New Clinical Staff

TOPIC	REFERENCE
1. Basics of Kidney Disease	
a) Kidney Foundation of Canada (patient booklets but also a good overview for staff): <ul style="list-style-type: none"> Living with Reduced Kidney Function Living with Kidney Failure 	https://kidney.ca/Support/Resources/Living-with-Reduced-Kidney-Function
b) Living Well with Kidney Disease (BCR patient video, 18 min)	www.youtube.com/watch?v=T-WhrWYTVWM
c) Getting into the Driver's Seat (patient video, 48 min)	https://www.youtube.com/watch?v=6T7ozWsMtvA
d) BC Renal CNA Nephrology Exam Prep PPTs (developed for RNs but useful for all KCC staff). Several PPTs are relevant for staff caring for patients not on dialysis.	http://www.bcrenal.ca/learning-events/clinical-education-and-webinars/cnep(c)-exam-preparation
e) National Kidney Disease Education Program (National Institute of Diabetes and Digestive and Kidney Diseases/ National Institute of Health) CKD Nutrition Management Training Program (developed for RDs but useful for all KCC staff), 5 PPT modules. 2.5 hrs each	https://www.niddk.nih.gov/health-information/professionals/education-cme/management-training-program
f) Kidney School Modules (16 modules, many of which are relevant for patients not on dialysis)	https://kidneyschool.org/resources/
g) Communicating Difficult Messages to Patients (2 short training videos)	https://www.niddk.nih.gov/health-information/professionals/clinical-tools-patient-management/kidney-disease/identify-manage-patients/talking-patients
2. Best Practices in Kidney Care Clinics (KCCs)	
<ul style="list-style-type: none"> Referral and repatriation criteria Target waiting times Tasks and timelines (flow algorithm, milestones) KCC team member roles Transitions from KCC to renal replacement therapy or conservative care 	http://www.bcrenal.ca/resource-gallery/Documents/Best-Practices-Kidney_Care_Clinics.pdf Supplement with HA/KCC-specific information: <ul style="list-style-type: none"> KCC referral form Triaging referrals & booking new patients Transferring/closing a chart Referral forms (e.g., diabetes clinics, EPO & Aranesp home teaching, Hep B follow-up) Community-based resources (e.g., foot care) Documentation (paper & electronic) Use of telehealth Clinic-specific nuances of KCC team roles
3. KCC Guidelines	
<ul style="list-style-type: none"> Conservative care pathway guideline & checklist Depression and anxiety: Role of KCCs Home blood pressure monitoring Ordering, reviewing & follow-up of lab work (including protocols to follow-up critical and out-of-range values) Medication reconciliation Symptom assessment & management (use of ESAS, etc) Symptom management protocols 	CKD guidelines: www.bcrenal.ca/health-professionals/clinical-resources/chronic-kidney-disease-ckd Supplement with HA/KCC-specific information: <ul style="list-style-type: none"> Clinic-specific nuances for each of the BCR guidelines

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4. KCC Patient Handouts	
<ul style="list-style-type: none"> Lab work: <ul style="list-style-type: none"> Getting to know your kidney lab work Nutrition-related lab test results Diet information for CKD patients Medications: <ul style="list-style-type: none"> Medication changes when you are sick Over-the-counter (Non-Prescription) medications & your kidneys “Prescription pads” for KCC patients (alerts community pharmacists that patient has CKD) Proteinuria Taking your blood pressure at home (patient guide, presentation, and “prescription” for home BP device) Symptom management guides 	<p>CKD patient handouts: www.bcrenal.ca/health-info/kidney-care/kidney-care-(non-dialysis)</p> <p>To order prescription pads to provide CKD alert: www.bcrenal.ca/health-professionals/clinical-resources/print-materials-order-form</p> <p>Symptom management & assessment (ESAS and symptom guides): www.bcrenal.ca/health-info/managing-my-care/symptom-assessment-and-management</p>
5. Treatments for Kidney Failure Education	
<ul style="list-style-type: none"> Preferred order (as appropriate to patient): Transplant, independent modalities (PD, HHD), Community Dialysis Unit, In-centre Dialysis Unit Conservative care <p>BCR presentations:</p> <ul style="list-style-type: none"> Transplant (detailed presentation). Intended to be given to patients when eGFR=25. <ul style="list-style-type: none"> Group or individual presentation (no narration) Self-directed multimedia presentation (multiple languages) Print copies (multiple languages) All Treatments (transplant, PD, HD, conservative care) <ul style="list-style-type: none"> Group or individual presentation (no narration) Self-directed multimedia presentation (multiple languages) Print copies (multiple languages) 	<p>Treatment options (videos and print copies in multiple languages): www.bcrenal.ca/health-professionals/clinical-resources/treatments-for-kidney-failure</p> <p>Transitions in kidney care (care team and patient guides): www.bcrenal.ca/health-professionals/clinical-resources/transitions-in-kidney-carereatment</p>
6. Vascular Access	
<ul style="list-style-type: none"> Vein preservation (guideline, staff PPT, patient information sheet, wallet card and wristbands) Vascular access options (fistula, graft, and catheter) 	<p>Kidney School, Module 8: https://kidneyschool.org/pdfs/KSModule8.pdf</p> <p>Vein preservation: www.bcrenal.ca/health-professionals/clinical-resources/vascular-access-(vein-preservation)</p> <p>Vascular access patient pamphlets: www.bcrenal.ca/health-info/managing-my-care/vascular-access</p> <p>Assessment of new fistulas: www.bcrenal.ca/resource-gallery/Documents/VA-Assessment_of_Newly_Created_AV_Fistulas_and_Grafts.pdf</p> <p>Supplement with HA/KCC-specific information: <ul style="list-style-type: none"> Referral form for VA Clinic & VA Clinic appointments </p>

TOPIC	REFERENCE
7. PROMIS Documentation	
<ul style="list-style-type: none"> • How to access • Data entry (see below for specifics) • Printing labels • Accessing reports <p>Suggested data entry orientation, by role:</p> <ul style="list-style-type: none"> • RNs – PROMIS 4 – Patient Info (view and navigate, use of Patient Worklist); CKD Status and Anemia Therapy (Treatment menu); PROMIS 4 Modality Selection; PROMIS 4 Lab Results, Dialysis Access, and Comorbidities (Monitoring menu) (view and navigate only); Medications (enter/update and reports); Medication Reconciliation (enter/update); Document History (view and upload); Integrated Assessment; PROMIS 4 Maintenance > Lab List Builder; PROMIS 4 Reports – eGFR and Patient Monthly Results; Tx Referral and Group Tx Referral List enter and updating • RDs - PROMIS 4 – Patient Info (view and navigate only); CKD Status (view/nav only); Nutritional Supplements (enter and update); Lab Results, Medications and Comorbidities (view and navigate only); Integrated Assessment; PROMIS 4 Maintenance > Lab List Builder; PROMIS 4 Reports – eGFR and Patient Monthly Results; Document History (view and upload) • SWs - PROMIS 4 – Patient Info (view and navigate, enter update “Race”); CKD Status (view/nav only); Lab Results, Medications and Comorbidities (view and navigate only, but enter/update “Depression” and “Anxiety” comorbidities assessment); Integrated Assessment; PROMIS 4 Reports – eGFR and Patient Monthly Results; Document History (view and upload); PROMIS 4 ACP Module. Complete CCRS online module “PROMIS Advance Care Planning” module at https://ccrs.vch.ca/SearchCourse.aspx • Pharmacists - PROMIS 4 – Patient Info (view and navigate only); CKD Status and Anemia Therapy (Treatment menu); Lab Results and Comorbidities (view and navigate only); Medications (enter/update and reports); Medication Reconciliation (enter/update); Document History (view and upload); Integrated Assessment; PROMIS 4 Maintenance > Lab List Builder; PROMIS 4 Reports – eGFR and Patient Monthly Results 	<ul style="list-style-type: none"> • BC Renal User Manual www.bcrenal.ca/health-professionals/professional-resources/promis
8. KCC Quality Indicator Reports (Q6 months)	