

BC Renal Home Hemodialysis Educators Group

Terms of Reference

Category	Description
Purpose	To enhance and foster excellence in independent hemodialysis through provincial networking, standardized approaches to practice and the development of educational resources.
Responsibilities	<p>Develop, review, and update policies/ procedures/guidelines which support independence in home hemodialysis or hemodialysis.</p> <p>Develop provincial educational tools and approaches supporting evidence informed care across all health authorities.</p> <p>Review of challenges in HHD nursing practice and participation in developing evidence informed solutions</p> <p>Sharing of day to day practice through networking/mentoring and review of provincial best practices</p> <p>Reporting of vendor performance on a monthly basis via email</p> <p>Reporting of any patient safety issues to the group and the HHD committee</p>
Deliverables	<p>Revision of a standardized approach to provincial patient selection/training/maintenance/ discharge implemented at HHD programs annually.</p> <p>All HHDE educators will be following current best practices at local HHD program</p> <p>All new clinical educators will attend mentorship sessions four times a year.</p> <p>Current provincial standards and guidelines that support the ongoing educational needs of the HHD patient.</p> <p>Periodic review and update of policies and protocols to ensure relevance and best practice.</p>
Composition	<p>One Provincial HHDE Group Chair – a practicing HHD nurse in BC</p> <p>All HHD educators with primary work in home hemodialysis and/or the enhancement of patient self-management within an HD structured setting.</p> <p>BC Renal Director: Home Therapies and Palliative Care BC Renal Administrative Assistant BC Renal Project manager</p>
Reporting Relationships	Reports to and directly accountable to the BC Renal Home Hemodialysis Committee three times a year.
Meetings	<p>Minimum zoom/teleconference q 2 monthly with understanding of contact by e-mail on an as needed basis.</p> <p>One face-to-face meeting per year.</p> <p>Minutes will be distributed to the members after each meeting.</p>
Key individuals for inclusion on an as needed basis	<p>BC Renal HHD Provincial Medical Director</p> <p>BC Renal Business Operations Director</p> <p>BC Renal Business Operations Manager</p>