

Vice- Chair, BC Renal Home Hemodialysis Advisory Panel

Purpose

The Home Hemodialysis Vice-chair plays a key role in supporting the chair in providing strategic direction and leadership to the Home Hemodialysis (HHD) Advisory Panel, with a focus on achieving the goals outlined in the advisory panel terms of reference and approved annual workplan.

Summary of the Role

The HHD Advisory Panel is a multidisciplinary group of dedicated health care professionals and patient partners from all health authorities in the province. The goal of the HHD Advisory Panel is to enhance and foster excellence in the delivery of home hemodialysis throughout British Columbia.

As a leader and facilitator, the HHD vice chair works closely with HHD chair, members of the HHD advisory panel from all Health Authority Renal Programs, patient partners as well as the leadership of other provincial advisory panels and working groups. The goal is to improve standards of HHD care and the overall patient experience across the province.

Reporting Structure and Primary Working Relationships

The Vice-chair reports to the HHD Chair and works in close collaboration with the HHD Advisory Panel members, HHD leadership team and assigned project management and support staff.

Time Commitment and Compensation

The Vice-chair will lead the HHD Advisory Panel meetings in the absence of the chair and dedicates additional time to the coordination and facilitation of activities mentioned above. BC Renal provides annual reimbursement of \$7,500 for this role. BC Renal will also cover costs related to travel, or those incurred as part of the role.

Term of Appointment

The Vice-chair is appointed for a period of three (3) years with the possibility of renewal for a second term of three (3) years. Further extension of tenure is possible if mutually agreed upon by BC Renal leadership.

Qualifications

The Vice-chair is a kidney care professional working within a health authority HHD program who has familiarity with the BC Renal care network. The ideal candidate has skills and expertise in quality improvement within the HHD subspecialty.

Conflict of Interest

The BC Renal Conflict of Interest Policy must be signed by the Vice-chair.

Collaboration

The Vice-chair assists in facilitating collaboration between HHD renal care professionals, other provincial advisory panels, and regional Health Authority Renal Programs (HARPs) to ensure provincial alignment where possible.

Role Deliverables and Accountabilities

The Vice Chair supports the HHD Chair in the activities of the HHD Advisory Panel, which may include involvement in the following activities from the current workplan:

- Contributes and/or supervises the Advisory Panel Project Working Groups.
- Represents the Chair as medical delegate, as required, in other BC Renal Advisory Panels, including Core Group, Medical Advisory Group (MAG), Executive Committee, and BC Consensus meetings.
- Ensures review and the dissemination of current educational evidence-based materials and distribution to the renal healthcare community.
- Provide clinical leadership and oversight for vendor business meetings, HHD supplies and equipment issues, and service Request for Proposal (RFP) processes. Act as the Chair's delegate, leading HHD vendor business meetings as required.
- Collaborates with external partners and serves as a liaison to ensure the alignment of the advisory panel work plan.
- Creates a sustainability plan/strategy to ensure projects are implemented and utilized.
- Provides academic and professional expertise to the Home Therapies Fellowship Program.
- Reviews Quality Indicators Reports (advisory panel specific and in collaboration with Analytics and PROMIS teams) to assist in the evaluation of care and the development of quality initiatives across all Health Authority Renal Programs.
- Medical Lead for review of best practice guidelines for HHD programs.
- Provides medical leadership review of standardized procedures, guidelines, and tools.
- Provides medical leadership representation at the HHD Educators group.
- Provides HHD representation as needed at the Kidney Care, PD Advisory Panel and HHD Educators group.

Indigenous Cultural Safety Training

- The vice chair is expected to complete the San'yas Indigenous Cultural Safety training course, as this supports the foundational principle of the BC Renal strategic plan; completion of HA-specific Indigenous training exempts them from the San'yas course.