

**Terms of Reference**  
**Updated: May 6, 2025**

Category	Description
<p><b>1. Purpose</b></p>	<p>The formation of the BCR Renal Educators Group supports the BC Renal <b>vision</b> to provide “<i>an innovative, integrated health system resulting in outstanding care for patients living with kidney disease</i>” and the BC Renal <b>mission</b> to “<i>integrate knowledge and practice for better kidney health</i>”.</p> <p>The BCR REG provides a forum for the advancement of high-quality, standardized hemodialysis nursing utilizing the principles of evidence-based, outcome-focused, client-centered care.</p>
<p><b>2. Responsibilities</b></p>	<ul style="list-style-type: none"> <li>• Develops, reviews and updates provincial guidelines related to hemodialysis nursing care.</li> <li>• Liaises with other BC Renal committees and groups, professional, academic and corporate partners to evaluate and enhance educational processes and materials.</li> <li>• Serves as a conduit and provides advice/ direction to the Health Authority Renal Programs and the Hemodialysis Committee pertaining to new, emerging or unresolved issues that limit implementation of quality hemodialysis nursing care across BC.</li> <li>• Is actively engaged in increased knowledge exchange and promotion of standardized practices across the BC renal network.</li> <li>• Provides leadership and guidance to individuals new to the role of the Renal/ Clinical Nurse Educator as needed.</li> <li>• Provides ongoing clinical input into products for issues management and supply disruptions. <ul style="list-style-type: none"> <li>- Provides input and helps coordinate critical incidence issues as needed.</li> </ul> </li> </ul>
<p><b>3. Deliverables</b></p>	<ul style="list-style-type: none"> <li>• Development and Maintenance of provincial guidelines that will assist in achieving provincial consistency of standardized, high-quality hemodialysis nursing.</li> <li>• Clinical input into products for issues management and supply disruptions.</li> <li>• Optimization of knowledge exchange: <ul style="list-style-type: none"> <li>○ Provide a robust network for discussion and resolution of day-to-day practice issues.</li> <li>○ Provide Renal Nurse Educator Leadership and Guidance to new RN educators as needed.</li> <li>○ Develops and organizes the program for (hemodialysis)</li> </ul> </li> </ul>

Category	Description
	nurses' professional breakout group session at BC Kidney Days when applicable.
<b>4. Composition</b>	<p><i>Active Membership:</i></p> <ul style="list-style-type: none"> <li>• Hemodialysis Renal/ Clinical Nurse Educators from each health authority renal program.</li> <li>• Administrative support from BC Renal.</li> </ul> <p><i>Auxiliary Membership:</i></p> <ul style="list-style-type: none"> <li>• Representative(s) from the BC Vascular Access Group (VAEG), Peritoneal Dialysis (PD) Committee, Home Hemodialysis Committee (HHD), Social Workers, Nurse Practitioners/Advanced Practice Nurses, HEST Nurses and other renal disciplines and communities as appropriate.</li> </ul> <p><i>BC Renal Educators Group Chair:</i></p> <ul style="list-style-type: none"> <li>• A Hemodialysis Renal/ Clinical Nurse Educators.</li> <li>• Selected through a recruitment process managed by BC Renal.</li> <li>• Will ideally serve a three-year term, with a possibility to renew for three more years.</li> <li>• Outgoing chairs, will help transition the new chair prior to completing their contract.</li> <li>• Attends all REG meeting and Hemodialysis (HD) Committee meetings.</li> </ul>
<b>5. Reporting &amp; Collaborating Relationships</b>	<ul style="list-style-type: none"> <li>- Reports out to the BCR Hemodialysis (HD) Committee.</li> <li>- Regularly collaborates with: <ul style="list-style-type: none"> <li>- BCR Renal Administrators Committee.</li> <li>- BCR Vascular Access Educators Group.</li> <li>- HEST Nurses.</li> <li>- Other BCR Committees and Working Groups as needed.</li> </ul> </li> </ul>
<b>6. Meetings</b>	<ul style="list-style-type: none"> <li>• 4-6 times a year.</li> <li>• Agenda items may be submitted to the Project Manager up until one week prior to the meeting and should align with Committee deliverables and responsibilities.</li> <li>• The BC Renal administrative staff will record and provide minutes.</li> <li>• Teams chat/SharePoint Group and emails between meetings.</li> </ul>
<b>7. Staff Support</b>	<ul style="list-style-type: none"> <li>• Administrative Support, Project Manager, Operations.</li> <li>• Administrative Coordinator, BC Renal.</li> </ul>

